




MEMORANDUM

TO: ALL NON-LICENSED IMPORTER OF PLANTS, PLANTING MATERIALS, AND PLANT PRODUCTS

FROM: 
GERALD GLENN F. PANGANIBAN, PhD
Director

DATE: July 26, 2024

SUBJECT: ONLINE APPLICATION OF PLANT QUARANTINE CLEARANCE (PQC)

To fully streamline the process on the issuance of Plant Quarantine Clearance (PQC) for importation of plants, planting materials, and plant products of those non-licensed importers (one time importation), all applications will be done electronically through the DA Trade System.

On-line application and issuance of PQC will be fully implemented starting **August 1, 2024** and will involve the following processes:

1. Registration to the DA-Trade System (<https://www.intercommerce.com.ph>)
2. Funding of account for payment of PQC
3. Submission of application through the DA-Trade System
4. On-line evaluation and approval of application
5. Printing of approved PQC

All applicants are reminded to have one scanned government issued ID to be submitted during registration process and necessary documents such as a.) letter of intent b.) barangay clearance or business permit c.) proforma invoice d.) sketch map of planting area (for imported plants and planting materials and e.) research proposal (for importations to be used for research) which will be attached during the application of PQC.

You may coordinate with the focal persons of the DA Trade System, Ms. Rona Palo and Mr. Jhon Yverson Corpuz through helpdesk@intercommerce.com.ph to provide an overview and assistance in the online application process. We have also attached herewith a copy of the procedures manual for your reference. A Kiosk will be provided at the BPI-National Plant Quarantine Services Division, Central Office located at 692 San Andres St., Malate, Manila for walk-in clients.

All applicants are encouraged to use the online system since manual applications will not be accepted during the full implementation

For your information and compliance.

Thank you.