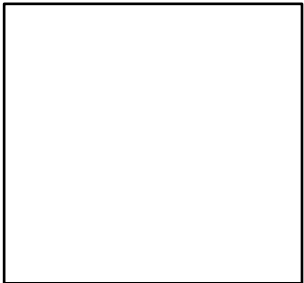




APPLICATION FOR LICENSE TO OPERATE AS EXPORTER

TO: DIRECTOR
Bureau of Plant Industry

THRU: CHIEF
National Plant Quarantine Services Division



Sir/Madam:

I _____, owner of _____
with office address at _____,
wish to apply for License to Operate as Exporter of _____.

That I am submitting the following requirements for the said License:

- 1. Notarized Application Form with attached 2x2 colored picture of the owner, authorized representative and/or designated Food Safety Compliant Officer (FSCO) in white background
- 2. Current Mayor’s Permit/Business Permit
- 3. Current Sanitary Permit
- 4. Proof of business Establishment:
For Corporation: Security and Exchange Commission (SEC)
For Cooperatives: Cooperative Development Authority (CDA)
For Single Proprietorship: Department of Trade and Industry (DTI) Registration
For Philippine Economic Zone Authority (PEZA): Certificate of Registration
- 5. List of Director and Officers for corporate
- 6. List of Quality Assurance Personnel with corresponding qualifications
- 7. List of Registered Farmers/Growers, Production Site, Location Maps, Area Coverage
- 8. Internal Control System (ICS) and Food Safety Plan
 - a. Traceability System and Recall Program
 - b. Pesticide Management Manual
 - c. Packing House operational manual, pest management and waste disposal practices
 - d. Farm Cultural Practices, Pest Management and Waste Disposal System
- 9. Certificate of Attendance of Owners, Facility Manager, or Quality Assurance Personnel on training/seminar of Good Agricultural Practices (GAP)
- 10. Designated FSCO/FSCOs
- 11. Proof of Ownership of farm (OCT/TCT of land in the name of applicant) or Valid Contract of Lease (for rented)
- 12. Proof of Ownership with Processing, Transport and Storage Facilities (if applicable) or Valid Contract of Lease
- 13. Valid supply contracts between applicant and farm owner or distributor indicating area coverage (ha), volume and period of contract.
- 14. List of Licensed Packing Facility
- 15. BPI-PQS Inspection Report
- 16. Brand name/s (optional)

I hereby certify under oath that all information and attached documents regarding this application is true and correct and I expressly agree that any materials or misrepresentations of facts in this application shall be the basis for denial/cancellation.

Very truly yours,

Signature over Printed Name

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF _____)
MUN./CITY OF _____)S. S.

SUBSCRIBED AND SWORN to me this _____ day of _____ 20__ at _____ Affiant exhibited to mehis/her Community Tax Certificate No. issued on _____ at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____



Department of Agriculture
BUREAU OF PLANT INDUSTRY
National Plant Quarantine Services Division
692 San Andres Street, Malate, Manila, Philippines
Email Address: npqsd.bpi@buplant.da.gov.ph
Tel. No.: (02) 8525-7909, (02) 8525-2987 | Website: buplant.da.gov.ph

VALIDATION AND EVALUATION FORM FOR LICENSE TO OPERATE AS EXPORTER	
<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL <input type="checkbox"/> ADDITIONAL COMMODITY LTO No. (for renewal): _____	
COMMODITY (specify): _____	
APPLICANT'S INFORMATION	
Company/Business Name: _____	
Office Address: _____	
Contact Number/s: _____	Email Address : _____
Owner/Director: _____	
Years of Experience in Export Industry: _____	
Training on the commodity's production <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify _____	
Date of Application : _____	Name, Signature and Designation of Applicant: _____

This portion is to be accomplished by the BPI - NPQSD Evaluator	
LIST OF REQUIREMENTS	REMARKS
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3. Current Sanitary Permit	
4. Proof of business Establishment: For Corporation: Security and Exchange Commission (SEC) For Cooperatives: Cooperative Development Authority (CDA) For Single Proprietorship: Department of Trade and Industry (DTI) Registration For Philippine Economic Zone Authority (PEZA): Certificate of Registration	
1. List of Director and Officers for corporate	
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10. List of Licensed Packing Facility	
11. BPI-PQS Inspection Report	
12. Brand name/s (optional)	

EVALUATED AND PROCESSED BY:	DATE OF INSPECTION
_____ Signature over Printed Name	_____