



Bureau of Plant Industry
PROCEDURES MANUAL

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Effectivity Date: *MAY 5*

Revision No.: 1

Pa

Unit: **NATIONAL PLANT QUARANTINE SERVICES DIVISION**

ISSUANCE OF SANITARY AND PHYTOSANITARY IMPORT CLEARANCE (

1. Objective – To assure that imported products are pest free and comply with conditions set by the NPQSD.

2. Scope – This procedure starts from the uploading of the List of Importable (LOI) to the system, filing of the application, review of the application, endorsement of the application to the Director for approval of the application, and ends with the printing of the Sanitary and Phytosanitary Import Clearance (SPSIC).

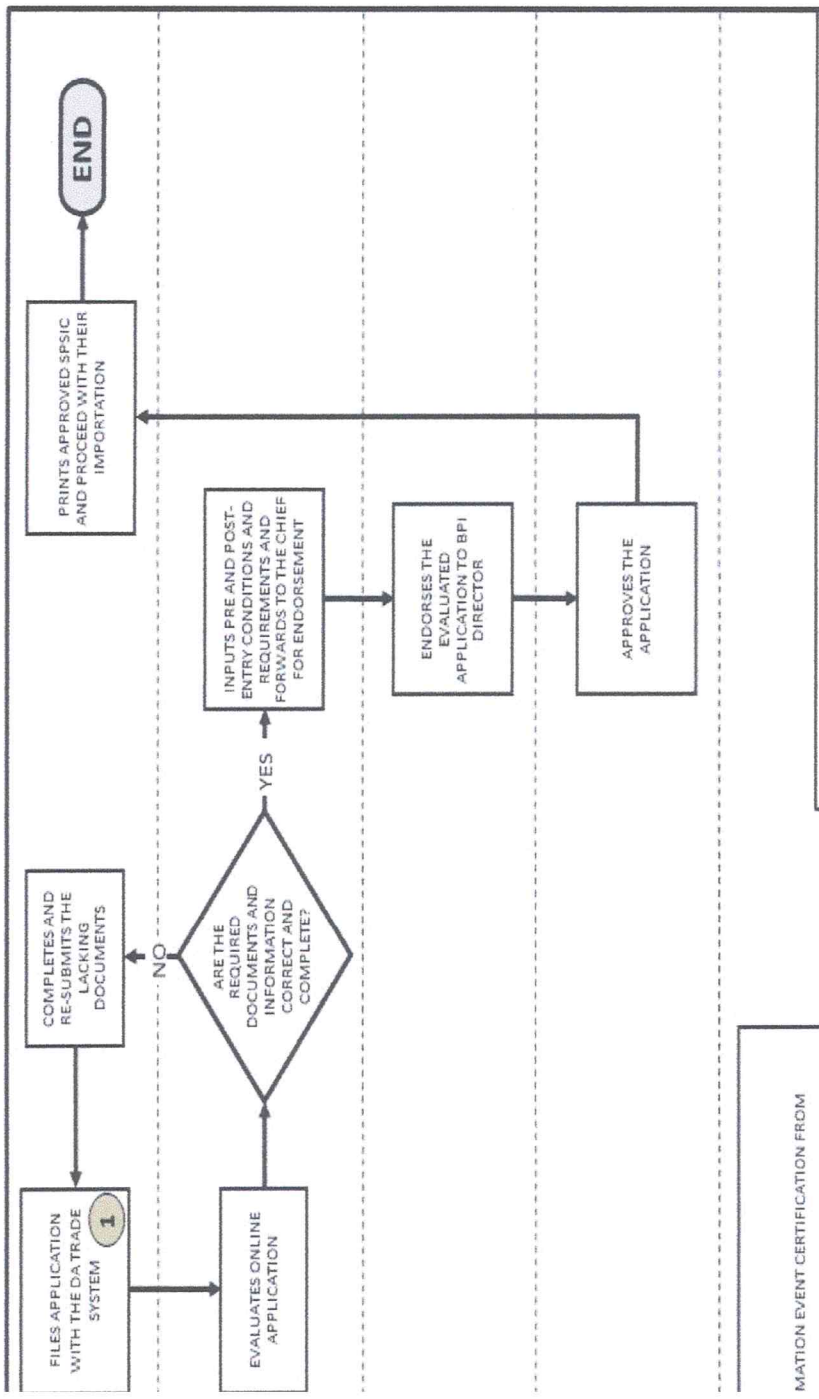
3. Definition of Terms

Pest - any foreign agent that can cause damage to local products.

List of Importable (LOI) – commodities intended to be imported.

SPSIC- Sanitary and Phytosanitary Import Clearance

QUARANTINE SERVICES DIVISION D PHYTOSANITARY IMPORT CLEARANCE (SPSIC)





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ISSUANCE OF SANITARY AND PHYTOSANITARY IMPORT CLEARANCE

5. Forms Used, Basis of Issuance and Records Generated

- LOI Application Form from the DA Trade System
- SPSIC Application from the DA Trade System
- Records of SPSIC Issued